



ENCLOSURE 1 – FACILITY RESERVATION REQUEST

**Fryar Fitness Complex
ICE RINK RESERVATION REQUEST**

Reservation and rental requests must be made a **minimum of 2 weeks in advance** and are approved based upon facility & staffing availability.
Rentals/Reservations minimum be at least 1 (one) hour long. **\$4 skate rental per pair not included in pricing of ice sheet rental.**

All reservations expecting groups larger than 100 and sports/fitness events not being hosted by or affiliated with MWR must be approved through DPTMS & the event coordinator/requestor must be present during the event with an approved DRAW.

Name of Requester: _____

Unit/Organization: _____ Today's Date: _____

Type of Event: _____ Estimated Attendance: _____

Supplies if Needed: _____
(Pending Availability)

Date(s)/Time(s) Requested: _____

POC: _____ Phone: _____
DSN / Cell Phone

Email Address: _____

**Active Duty/Reserves/
A.D. Dependents**

\$80 Per Hour/Per Ice Sheet

Non – DoD Youth

\$125 Per Hour/Per Ice Sheet

**DoD Civ/Retirees/Veterans/
DoD Contractors**

\$100 Per Hour/Per Ice Sheet

Non-DoD Adult

\$150 Per Hour/Per Ice Sheet

Approved / Disapproved: _____

Disapproval/Reason: _____

Approving Official: _____
(Signature) (Date)