



Chena Bend Golf Course Tournament Contract 2025



.CB

Tournament Name:		
Tournament Date:		
Start Time: 8:00AM End Time: 1:00PM (7:45 AM all players meeting)		# of Players:
Format: 18 hole Simple Scramble XX Full Shotgun <input type="checkbox"/> ½ Shotgun <input type="checkbox"/> Tee Times		
Organization or Sponsor's Name:		
Tournament Chairperson:		
<input type="checkbox"/> Work Phone:	<input type="checkbox"/> Home Phone:	<input type="checkbox"/> Cell Phone:
Fax:	Email: :	
Address:		
City:	State:	Zip:
Other:		

Thank you for selecting Chena Bend Golf Course for your upcoming tournament. The Tournament fees (inclusive of green fees and golf carts). This rate is per person (golf carts are required).Tournaments are played regardless of weather conditions, unless golf course personnel determine the golf course unsafe to play.

All attendees for your tournament must be confirmed at least ten days prior to the date of your tournament. Chena Bend Golf Course will release, to open-play, all tournament tee times that are not confirmed eight days in advance. The individual or **organization submitting this contract is responsible for guaranteeing payment for 95% of the confirmed tee times unless cancelled 60 day prior to the event**

☐ One digital copy of your tournament player sheet, showing names of event players, will be furnished to the tournament director 7 days prior to your tournament.

It is understood by parties concerned that:

Chena Bend Golf Course is operated and maintained as a Family, Morale, Welfare and Recreation facility for the primary use by active duty military personnel, their families, and DoD civilians assigned to Fort Wainwright, Alaska or authorized guests.

1. Organizations or groups practicing any form of discrimination because of race, creed, color or national origin will not be allowed to hold tournaments at Chena Bend Golf Course.
2. Tournament requests will not be accepted for holidays.
3. For other than shotgun start tournaments, one tee time out of each hour will be reserved for active duty stand-by personnel during tournament play.



Chena Bend Golf Course Tournament Contract 2025



4. All fees and charges must be paid in full on or before the day of play.
5. Tournaments require advance written approval from the General Manager, Chena Bend Golf Course, and a signed Tournament Contract prior to the conduct of any tournament.
6. Local Rules & Etiquette (applies to golfers, spectators and tournament volunteers):
 - a. Sportswear in good taste must be worn while playing or when using the clubhouse.
 - b. Golf shoes or flat-soled shoes are recommended for playing golf. Bare feet, boots, football, soccer, or baseball shoes are not permitted. Aside from the prohibition against bare feet, football, soccer, or baseball shoes, this restriction does not apply to footwear worn in the clubhouse.
 - c. Golfers must be appropriately attired. Shirts must be worn at all times. Men may wear Bermuda or walking shorts. Bathing suits, tank tops and cut-offs are NOT allowed.
 - d. Women's attire includes leggings, skirts, and shorts of appropriate length to allow for freedom of movement. Halters and bare midriffs are not allowed. We ask women wear a shirt with either sleeves or a collar
 - e. Chena Bend is a **"soft spikes only"** golf course. This fact should be made known to your tournament players in advance. Players will not be allowed on the course with metal spikes.
 - f. To ensure the enjoyment of others, proper language, conduct, and courtesy must be observed at all times.
 - g. Players must adhere to the Chena Bend Golf Course age policy to be on the golf course. Any child under 16 will be accompanied by an adult at all times.
 - h. Players must be 16 years or older, with a valid driver's license to drive golf cars
 - i. **Only two people to a golf car at any time – NO EXCEPTIONS.**
 - j. **No privately owned golf carts at any time – NO EXCEPTIONS.**
7. Hole-in-One Information:

Hole-in-one insurance companies will accept the yardage for hole-in-one holes as shown on the official Chena Bend scorecard. We ask that you please do not exceed the yardages shown. It is important that the individual responsible for your tournament's hole-in-one information fax a copy of the hole-in-one insurance contract at least **one week prior to the tournament**. If we do not receive a hole-in-one contract, we cannot guarantee proper setting of the tee markers, nor can we certify to the insurance company that the hole was properly set in the event a hole-in-one is made. Please provide a copy of the contracts to the General Manager. Tournament Coordinator must provide Hole-in-One witness to be present throughout the tournament and assigned to the appropriate hole.

8. General Tournament Guidelines:
 - a. Players in shotgun start tournaments are not required to obtain a daily greens fee receipt. However, Tournament organizers must have a formal check-in process for their golfers and volunteers.
 - b. Each player must have an individual set of clubs. Sharing clubs from one bag is prohibited.
 - c. Play will be for foursomes only. Groups of five may be permitted for scramble events only.
 - d. Players must be present at least 30 minutes prior to their assigned time. Tardiness may result in a forfeited slot.
9. Chena Bend Golf Course has a "Keep Pace" policy. **This calls for five hours to be the maximum length of time to complete 18 holes.** We will monitor pace of play and, if necessary, have groups skip holes to



Chena Bend Golf Course Tournament Contract 2025



accomplish this pace. For the enjoyment of all tournament players, and those players following your tournament, please help us meet this pace.

10. Slower players/groups maybe be asked to skip holes to maintain pace of play. Tournament Director reserves the right to penalize individuals or groups for slow play. These penalties will be assessed by Chena Bend Golf Course Player Assistants. Two warnings and the individual or group will be assessed a one stroke penalty. Repeated warnings may result in the individual or group being eliminated from the tournament. It is strongly recommended that this rule be stipulated in your tournament rules or other tournament handouts.
11. Food must be catered through Chena Bend at the expense of the group, all alcohol must be purchased through the golf course, and distributed by golf course personnel (AR 215-1, para 10-8c). No Exceptions to the alcohol policy.

Timeline **Thirty days in advance** ~ 50% deposit is required for Greens and Cart fees

Fourteen days in advance ~ Firm count on # players to the golf course. Signed catering contract for food service.

One week in advance ~ Submit to the Chena Bend Golf Course Manager a copy of hole-in-one contract; list of beverages and any other items needed from golf course; email logo if cart signs are being made; special events criteria (long drive, closest to the pin, etc.). Initial list of all attendees that will require access to the Military installation

Three Days before tournament ~ Submit to Chena Bend Golf Course Manager a copy of tournament pairings, full player list and rules sheet.

*** Health and safety protocol may be implemented to help mitigate risk and allow us to provide the safest environment for tournament attendees and our MWR staff.



Chena Bend Golf Course Tournament Contract 2025



Friday Tournament Sample			
For your information only . . . a guide to help you figure out approximately your tournament will cost.			
Authorized Guest and Civilians \$55		Active Duty Military hosted Tournaments \$33	
Green Fees Per Player		X \$ 39	=
Golf Carts Fees Per Rider		X \$ 16	=
I understand all alcohol must be purchased from Chena Bend Golf Course (initial) _____		NO EXCEPTIONS TO THIS POLICY	
RANGE BALLS (Y or N)			
		\$3.00 per player	\$
Car signs / Scoreboard		\$3.00 each	\$
Event Space/Pavilion Use		\$200.00 per event. No outside food or beverage**	\$
Catering			\$
Estimate			

Non Standard Pricing

Weekend (Prime Rate) tournaments	Military \$55 per player (Includes Green Fees/Cart Fee)
	Civilian \$65 per player (Includes Green Fees/Cart Fee)
Wednesday or Thursday Tournaments <i>Discounted Weekday ** non DONSA Events</i>	Military \$33 per player (Includes Green Fees/Cart Fee)
	Civilian \$45 per player (Includes Green Fees/Cart Fee)

Special Events (optional)

Longest Drive	Men Hole # _____	Women Hole # _____
Closest to the Pin	Men Hole # _____	Women Hole # _____
Tiger Drive	Hole # _____	
Perfect Drive	Hole # _____	
Longest Putt	Men/Women Hole # _____	

Other Requests: ** Two golf carts will be available at no charge to the event. Others are available at the standard rate of \$32 per cart based on availability **

Your signature constitutes acknowledgment of and also agreement to all terms of this contract.

Tournament Coordinator (date)

Chena Bend Golf Course POC (date)