



FMWR Private Organization Advisor
Bldg. 1045
Fort Wainwright, AK 99703
(907) 353-7740

Want to set up a private organization on post?

In order to be recognized as a Fort Wainwright private organization you must submit the following private organization packet. To maintain your status as a Fort Wainwright private organization you are required to submit copies of your records on a yearly basis and renew your status every two years. After completing your private organization packet you may submit it to FMWR, Monday-Friday, 0800 – 1700 (except for federal holidays and weekends) located in the Murphy Hall Bldg 1045 Gaffney Road, 2nd floor Aurora Suite. For more information please call 353-7740.

Information

- AR 210-22 - regulates what a private organization can and cannot do at Fort Wainwright.

Private Organization Packet

- New Private Organization Documentation Needed (for private organizations wanting to become a recognized private organization of Fort Wainwright.)
- Constitution, by-laws, and articles of agreement
- Statement of the organization's nature, objectives, and activities
- Statement of defining membership eligibility
- List of current board members
- Minutes from last meeting
- Financial Statements
- Most recent audit information
- Tax status, and

Your packet must be approved before receiving your operating permit. The entire application process takes approximately 3-4 weeks, so plan accordingly. For additional information, please contact the Private Organization Advisor at 353-7740.